



NB FOREST TECHNICIANS ASSOCIATION ANNUAL GENERAL MEETING MEETING MINUTES APRIL 11th, 2019

1) OPEN MEETING

- ❖ NBFTA President Riley Cote-DeMerchant welcomed members to the 2019 NBFTA AGM held in conjunction with the CWF Spring Meeting at the Delta Beausejour Hotel in Moncton, NB.
- ❖ The meeting was convened at 1:05 PM. Riley welcomed guest speaker Tim Marshall, Director of the Maritime College of Forest Technology (MCFT).
- ❖ Meeting participants observed a moments silence for two distinguished forestry professionals, Peter DeMarsh and Jean-Marc Charest, who passed away during the past year.

2) MCFT UPDATE

- ❖ Maritime College of Forest Technology Director Tim Marshall updated attendees on issues relating to the operation and administration of the MCFT Campus' in Fredericton and Bathurst. A copy of Tim's presentation is attached.
- ❖ Todd MacPherson presented an update on the MCFT Continuing Education programs including Watercourse Alteration, Armed Forces Adventure Training, Summer Ranger Youth Camp, Tourism NB, Drones, and Wetland Diversification.

3) QUORUM

- ❖ 19 NBFTA Members in good standing were in attendance (Vs/ 16 in 2018) which exceeds the minimum number of twelve required for the purpose of conducting regular business as required under Article 11 of the NBFTA Constitution (see attendance sheet attached).

4) READING & CONFIRMATION OF 2018 AGM MINUTES

- ❖ A motion was passed (Andrew Chase/Allie DeGrace) to accept the 2018 NBFTA AGM minutes with no errors or omissions noted.

5) EXECUTIVE AND COMMITTEE REPORTS:

- ❖ **PRESIDENT:** Motion carried (moved by Riley Cote-DeMerchant, seconded by Allie DeGrace) to approve the following verbal report delivered by Riley Cote-DeMerchant.
 - Membership continues to be a challenge
 - Thankful to Tim for the opportunity to promote the NBFTA with MCFT students.
 - Thanked Executive members for their hard work and dedication.
 - Commitment to be more active in the upcoming year.
- ❖ **1ST VP & CERTIFICATION COMMITTEE:** Allie DeGrace delivered his final report prior to David Kierstead assuming responsibility for the position. Motion carried (Moved by Allie DeGrace, seconded by Dusty Corey) to approve his attached report.

- ❖ 2ND VP & DISCIPLINE COMMITTEE: Motion carried (Moved by Dusty Corey, seconded by Allie DeGrace) to approve the attached report by Dusty Corey.
- ❖ SECRETARY: Motion carried (moved by Blair DeGrace, seconded by Trevis Schriever) to approve the attached report by Blair.
- ❖ TREASURER: Motion carried (Moved by Chris Finnamore, seconded by Patrick Doucet) to approve the attached report by Chris.
- ❖ AUDITORS' REPORT: Motion carried (Moved by Blair DeGrace, seconded by Allie DeGrace) to approve the attached report submitted by France Roussel.
- ❖ MEMBERSHIP: Motion carried (Moved by Chris Finnamore, seconded by Allie DeGrace) to approve the attached report by Chris.
- ❖ PAST PRESIDENT & ADVISORY COMMITTEE: There was no report submitted by Past President France Roussel.
- ❖ REGIONAL REPRESENTATIVES:
 - Region 1: There was no written report submitted by the Region 1 Representative Jody Pollock.
 - Region 2: Motion carried (moved by Fred Harris, seconded by Trevis Schriever) to approve the attached report by Fred.
 - Region 3: There was no written report submitted by Region 3 representative Paul Gilmore.
 - Region 4: There was no written report submitted by Region 4 Representative Andy Soucy.
- ❖ CONTINUING FOREST EDUCATION: Motion carried (moved by Chris Finnamore, seconded Todd MacPherson) to approve the attached report by Chris.
- ❖ AZIMUTH: Motion carried (Moved by Dusty Corey, seconded by Andy Chase) to approve the attached report by Dusty.
- ❖ MCFT BOARD OF GOVERNORS: Motion carried (moved by Blair DeGrace, seconded by Chris Finnamore) to approve the attached report presented by Blair.

6) READING OF CORRESPONDENCE

- ❖ Motion carried (moved by Blair DeGrace, seconded by David Kierstead) to approve the attached correspondence report submitted by NBFTA Secretary Blair DeGrace.

7) UNFINISHED BUSINESS

- ❖ There was no unfinished business raised for discussion.

8) ELECTION & INSTALLATION OF OFFICERS

- ❖ Allie DeGrace stepped down from the First Vice President position to be replaced by David Kierstead.
- ❖ It was noted that certification committee members are currently as follows: Preston Coughlan, Allie DeGrace, Fred Harris, Todd MacPherson, Chris Spencer, and Meghan Whyte.

9) NEW BUSINESS

- ❖ Membership: Riley and Chris presented membership graphs and a membership summary. **TO DO:** Chris to supply a listing of current CFT's to be published in the next Azimuth Newsletter edition.
- ❖ Chris Finnamore presented the NBFTA 2019 Budget (attached).
TO DO: New NBFTA banner to be designed and produced in 2019.
 Motion carried (Chris / Allie DeGrace) to approve attached report.

10) OTHER BUSINESS

- ❖ Blair DeGrace presented the 2019 Technician of the Year Award to Dusty Corey in recognition for his technical abilities, field skills, work ethic, reliability, punctuality, and service to the NBFTA Executive as Second Vice President and Azimuth Editor (see nomination documents attached).
- ❖ By Law Change: See attached notice of motion by Allie DeGrace reading: Section 11.3.2 of the NBFTA By-Laws be amended to replace “two certified members of this association” with “two recognized forestry professionals from either the New Brunswick Technicians Association or the Association of Registered Professionals of New Brunswick”.
- ❖ Members whose CFE Certificates were approved in 2019:

Gilles Bossé	Peter Ritchie
Benoit Bouchard	Trevis Schriever
Yvan Cayouette	Chris Spencer
Dusty Corey	Matt Tucker
Allie DeGrace	Meghan Whyte
Todd MacPherson	
- ❖ Members certified in 2019:

Lisa Barkley
Chantal Cote DeMerchant
Jeremy Schriever

11) NOMINATE AUDITORS FOR 2020 AGM

- ❖ France Roussel was nominated as auditor for the 2020 NBFTA AGM (Riley Cote-DeMerchant / Dusty Corey).

12) SELECT DATE & LOCATION OF 2020 AGM

- ❖ There was consensus that the 2020 NBFTA AGM to be again held in conjunction with the CWF Spring Meeting.

13) NOTICE OF MOTION

- ❖ NBFTA President Riley Cote-DeMerchant moved conclusion of the 2019 NBFTA AGM at 3:20 PM.

14) CLOSING

- ❖ President Riley Cote-DeMerchant thanked members for their attendance and continued support.

NEW BRUNSWICK FOREST TECHNICIANS ASSOCIATION ANNUAL GENERAL MEETING AGENDA

April 11th, 2019




- 1) OPEN MEETING; PRESIDENT
- 2) UPDATE FROM MCFT: Tim Marshall, Todd MacPherson
- 3) QUORUM
- 4) READING & CONFIRMATION OF 2018 AGM MINUTES
- 5) EXECUTIVE & COMMITTEE REPORTS
 - PRESIDENT
 - 1ST VP & CERTIFICATION COMMITTEE
 - 2ND VP & DISCIPLINE COMMITTEE
 - SECRETARY
 - TREASURER
 - AUDITORS' REPORT
 - PAST PRESIDENT & ADVISORY
 - REGIONAL REPRESENTATIVES
 - CONTINUING FOREST EDUCATION
 - AZIMUTH
 - MCFT BOARD OF GOVERNORS
- 6) READING OF CORRESPONDENCE
- 7) UNFINISHED BUSINESS
- 8) ELECTION & INSTALLATION OF OFFICERS
 - REGIONAL REPRESENTATIVES
 - CERTIFICATION COMMITTEE (2 MEMBERS)
 - TREASURER
 - SECRETARY
 - 2ND VICE-PRESIDENT
 - 1ST VICE-PRESIDENT
 - PRESIDENT
- 9) NEW BUSINESS:
 - Membership numbers 2018: Riley & Chris
 - Presentation of 2019 Budget and then approval...
 - CFT AND CFE Certificate Handouts: Chris
 - Technician of the Year Award: Riley
- 10) NOMINATE AUDITORS FOR 2020 AGM
- 11) SELECT DATE & LOCATION OF 2020 AGM
- 12) NOTICE OF MOTION
- 13) CLOSING

RUDOLPH HANUSIAK
SCHOLARSHIP ENDOWMENT

1

**A VISION FOR AN
IMPROVED PARTNERSHIP
WITH THE FOREST
SECTOR**

2



The Maritime Forest Ranger School –
Maritime College of Forest Technology
Alumni Association Inc. is seeking to
establish a permanent endowment in
support of current and future students

3

INTRODUCTION

THE ALUMNI ASSOCIATION

- Represents 72 years of graduates from MCFT and the Ranger School
- Established as a non-profit in 2016
- Received charity status in 2017
- Our mandate
 - Foster kinship amongst Alumni
 - Support MCFT in meeting the needs of the forest sector

THE INSTITUTION

- Maritime Forest Ranger School - Established in 1946
- One Year Forest Technician Program
- 2004 Renamed the Maritime College of Forest Technology – Two year Forest Technologist program
- 2010(?) Additional Fish and Wildlife Program introduced
- 2016 New Utility Arborist program introduced

4

INITIATIVE

- MCFT does not currently have any 1st year entrance scholarships
- The College objective is to continue attracting the best candidates for Maritimes most important resource sector
- The Alumni Associations goal is to support this objective
- Scholarships will support attracting:
 - Promising talent that may be accepting competitive offers or require financial assistance
 - A wider range of candidates with the right skillsets and experience
- These candidates will be the future employees and industry leader ensuring the long term success of our forest sector

5

INSPIRATION

Rudolph "Rudy" Hanuslak

- Rudy was an instructor at the Ranger School 1956 – 1969
- Prominent figure in the field of forestry in NB
- Deputy Minister of Natural Resources
- Drafted and implemented the Crown Land and Forests Act 1982
- He is remembered as a strong leader and an avid supporter of wise resource management
- It is this legacy that drives our endowment fund goals



6

STUDENTS

Ranger School Era

- In the past our students were primarily
 - English first language
 - Males in there early to mid twenties
 - Maritime born
 - Rural
 - Previous forestry experience

MCFT Today

- Our students are now
 - Approximately 35% bilingual
 - 30 % + female in there late teens early twenties
 - Many more students from outside the Maritimes
 - Urban
 - No forest experience

7

IMPROVED PARTNERSHIP

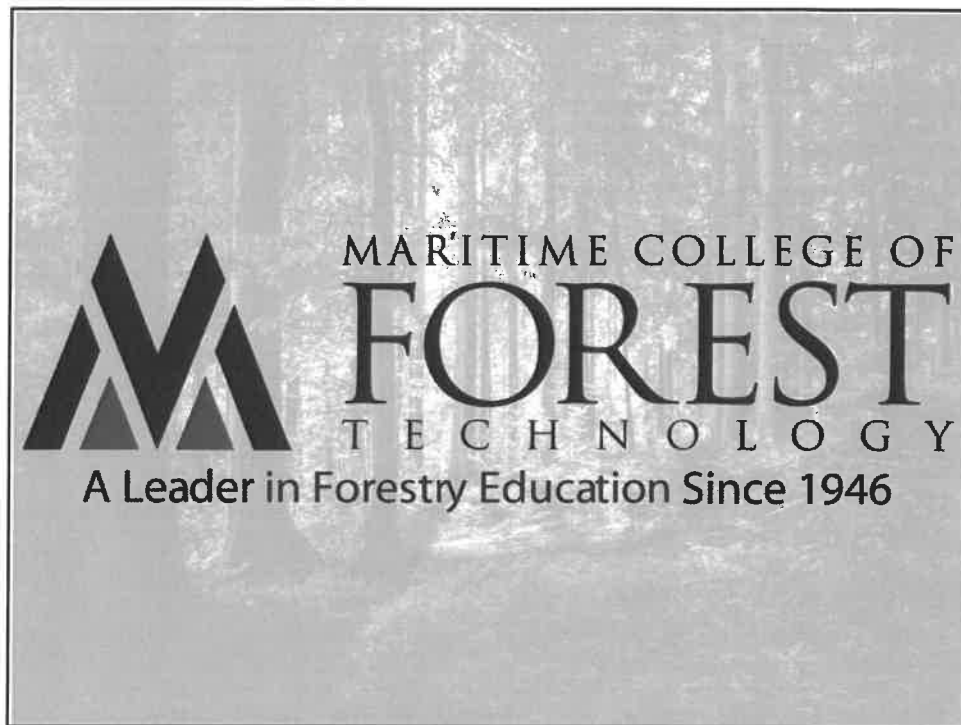
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9



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1

Agenda

- Program Review
- Silver Ring Program
- New Brunswick applications
- CICan
- Governor General Award
- MFRS/MCFT Alumni Association

The logo for Maritime College of Forest Technology is located in the bottom right corner of the slide. It features the same stylized 'M' as the first slide, followed by the text 'MARITIME COLLEGE OF', 'FOREST', and 'TECHNOLOGY' in the same fonts, and the tagline 'A Leader in Forestry Education Since 1946' at the bottom.

2

Program Review – “The Approach”

- 3-Phase approach
 - Phase 1 – Research
 - Phase 2 – Program Framework
 - Phase 3 – Curriculum Development



3

Phase 1 – Research (Now Complete)

- Reaching inward and outward to determine:
 - Current job description of a Forest Tech.
 - Identify required Skillset
 - Determine skill levels
- Response:
 - In addition to MCFT faculty/staff input
 - 124 employers
 - 146 alumni
 - Most employers and alumni of MCFT were based in New Brunswick and Nova Scotia and worked in provincial government.



4

Phase 1 – Research (Now Complete)

- The core requirements of employers have not changed a great deal over the last few decades
- The need for technologists who can develop, use, analyze and interpret **LiDAR-based mapping products** is critical for just under 15% of employers, while closer to 50% consider these skills an asset, and the need is increasing



5

Phase 1 – Research (Now Complete)

- **Drones** have been experimented with by a large section of employer respondents, however not one employer referenced using them as a regular part of business
- Reliance on **timber cruising** for forest inventory remains essential throughout the sector



6

Phase 1 – Research (Now Complete)

- Some the larger industries, however, are now **more dependent on LiDAR data**, and 2 large companies mentioned that cruising is no longer a part of their inventorying systems, though they complete on-site verification of LiDAR data
- **Stick scaling is less utilized** in a formal sense, though the knowledge and ability to scale fuel wood, and scale for estimation purposes roadside is still relevant



7

Phase 1 – Research (Now Complete)

- Employers commonly discussed that entry level employees need a better understanding of the principles and practice of the **Sustainable Forest Management (SFM)** systems as well as a background understanding of the **business-side of forestry operations** including better knowledge of harvesting systems (full tree versus cut-to-length), productivity and utilization



8

Phase 1 – Research (Now Complete)

- Over time, employers have noted that the public's interest and involvement with the sector has increased. The **forest technician must now be prepared to have conversations with various groups and individuals** with respect to innumerable forestry topics. Graduates need to understand the difference between conservation and sustainable utilization, comprehend the basics of the interdependencies and best practices of the sector as well as be able to communicate genuinely and proudly about the work in which they take part



9

Phase 1 – Research (Now Complete)

- The most frequently noted positive attributes demonstrated by MCFT students and graduates were related to **technical abilities/field skills**. **Good work ethic** was the second most highlighted aptitude by employers. The **broad knowledge base** of the students and grads was also identified as a benefit, as was the **willingness to work hard**, be **reliable** and be **punctual**



10

Silver Ring Program



- Canadian Institute of Forestry (CIF)
 - One of the Institute's objectives is to welcome individuals to the profession of forestry
 - Since 1967 CIF has presented Silver Rings to graduating students from CIF/IFC recognized Canadian forestry program



11

Silver Ring Program



- Annual Banquet
 - Early April
 - @Delta
 - UNB, UdeM, MCFT
 - 36 MCFT graduate hopefuls 😊



12

Silver Ring Program



13

Applications

- Applications from NB are trending upwards for the Fredericton campus
- 82 applicants from NB this year
 - 3rd highest since 2004
 - 2005 - 2014 average # was 37
 - 2015 - 2019 average # is 79
- Total application numbers:
 - Range between 120 - 130



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Colleges and Institutes Canada

- The voice of Canada's College & Institutes
- **Vision**
 - Colleges and institutes drive Canadian prosperity by being global leaders in applied education and partnered innovation
- **Mission**
 - With one voice, Colleges and Institutes Canada promotes the excellence of the Canadian college and institute system
- **Value Proposition**
 - Colleges and Institutes Canada enhances the success of individual members by providing services that meet shared needs and advance common interests



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Governor General Award

- Lord Dufferin, Canada's third Governor General after Confederation, created the Academic Medals in 1873 to encourage academic excellence across the nation. Over the years, they have become the most prestigious award that students in Canadian schools can receive



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Governor General Award

- For more than 140 years, the Governor General's Academic Medals have recognized the outstanding scholastic achievements of students in Canada. They are awarded to the student graduating with the **highest average from** a high school, as well as from approved college or university programs.



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Governor General Award

- Today, the Governor General's Academic Medals are awarded at four distinct levels:
 - Bronze at the secondary school level
 - **Collegiate Bronze at the post-secondary, diploma level**
 - Silver at the undergraduate level
 - Gold at the graduate level
- Medals are presented on behalf of the Governor General by participating educational institutions, along with personalized certificates signed by the Governor General.



18

Governor General Award

- Next week for the first time in the history of the college, we will award one student from each campus, the Governor General Collegiate Bronze award!



19

MFRS/MCFT Alumni Association

OUR GOAL IS TO RAISE

\$2 MILLION

TO ESTABLISH AN ENDOWMENT FUND, WHICH WILL PRIMARILY BE USED TO ESTABLISH PERMANENT SCHOLARSHIPS.



20



NBFTA Annual General Meeting

2019 Annual Report

1st Vice President

- Coordinated CFT exams with various regional reps.
- Reviewed the certification exam, answer key, and exam package to ensure that it was up to date with the latest legislation changes
- Took part in executive meeting conference calls
- Organized the 2018 Mooserack Curling Bonspiel in Bathurst on behalf of the NBFTA
- Attended the graduation ceremonies for the 2018 Maritime College of Forest Technology (Bathurst Campus) and presented the NBFTA award.

This report is respectfully submitted by:

_Allie DeGrace CFT #100t , April 2019_____

NBFTA Second VP annual report – April 2018 – April 2019

There were no complaints or reports brought to the attention of the Disciplinary committee during the past year, therefore no committee meetings were required. As second VP I took part in the March executive tele-conference, and had a short article in each Azimuth issue.

Dustin Corey

CFT #106

NBFTA 2nd VP



**NBFTA Annual General Meeting
2019 Annual Report
NBFTA Secretary**

The writer accepted the position of NBFTA Secretary at the NBFTA AGM on April 3, 2014. Activities during the past twelve months are as follows:

- Participation at NBFTA Executive Committee and AGM meetings.
- Distributed meeting minutes to Executive Council, the Azimuth editor, and to the NBFTA Webmaster.
- Submitted 2018 NBFTA "Annual Returns" Forms to SNB as a requirement under the NB Companies Act to maintain incorporation as a not for profit organization.
- Maintained a summary of "Action Items" of Executive Committee Members.
- Updated NBFTA Contact Listing and Organizational Chart
- Prepared and maintained an individual action plan.
- Assisted members to maintain their Continuing Forest Education Certificate current.

Opportunities for 2019/20 include:

- Consolidate, organize, and maintain NBFTA files up to date. Post historical files on cloud-based server.
- Provide information from NBFTA files, as appropriate, to internal or external parties, while respecting confidentiality of individuals and the Association.
- Continue to provide support to, and participate in, the work of the Executive Committee.

For clarification or additional information, do not hesitate to contact the writer at:

- Tel: (506) 356-4100, Ext. 4199
- Email: blairdegrace@gmail.com

This report is respectfully submitted by:

Blair DeGrace

Blair DeGrace, CFT 009
April 11, 2019

New Brunswick Forest Technician Association

2018 Financial Report

Opening Balance \$15,088.39

Revenues:

Membership dues	\$4050.00
Job Website Posting	\$50.00
CFT Exam Fee	<u>\$70.00</u>
Subtotal	\$4170.00

Total Revenues: \$4170.00

Expenses:

Advertising	\$45.00
Atlantic Forestry	\$507.00
Awards	\$841.01
Bank Charges	\$-18.00
Meeting Expenses	\$443.14
CWF Membership	\$460.00
Postage	\$13.17
Printing & Reproduction	\$51.75
Supplies and Materials	\$83.93
Website	\$525.14
Total Expenses	\$ 2952.14

Profit: \$1217.86

Closing Balance \$ 16306.25

Chris Finnamore, CFT
NBFTA, Treasurer

New Brunswick Forest Technician Association

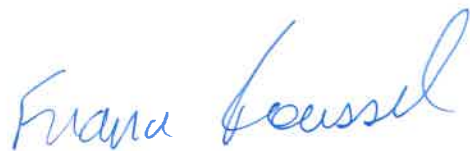
2018 Auditors' Report

2019 Annual General Meeting

I have verified the New Brunswick Forest Technician Association financial report for the period from January 1, 2018 to December 31, 2018.

The report is balanced and accurate with supporting documents for expenses are all accounted for.

Sincerely,

A handwritten signature in blue ink that reads "France Roussel". The signature is written in a cursive style with a large, looping 'F' and 'R'.

France Roussel, CFT 0024

Auditor 2018



NBFTA Annual General Meeting

2019 Annual Report

Region 2 Regional Representative

- Region 2 Regional Representative Position accepted at the 2018 AGM meeting April 5, 2018.
- Participated in NBFTA Executive Meeting March 5, 2019 by Teleconference.
- Sent electronically the NBFTA "Azimuth" Newsletter and the MFRS/MCFT Alumni Newsletter "The FireTower" to as many technicians in Region 2 that I could find contact information for.
- Contacted Fornebu Lumber encouraging their Technicians to become NBFTA members.
- Contacted SENB Marketing Board encouraging their Technicians to join NBFTA.

For the upcoming year, with the NBFTA Executive's blessing I will continue to serve as the Regional Representative for Region 2. As always trying to encourage technicians to become members of the NBFTA and explaining the benefits of becoming Certified members of the New Brunswick Forest Technician Association.

This report respectfully submitted by:

Fred Harris C77 #0086

April 11, 2019

Continuing Forest Education Committee

In 2018 there were 10 CFE applications received and approved.

The following Certified members received their Continuing Education Certificates:

Peter Ritchie, Allie DeGrace, Benoit Boucher, Yvan Cayouette, Dustin Corey, Todd MacPherson, Chris Spencer, Gilles Bosse, Meghan Whyte, and Trevis Schriver.

There continues to be a few issues regarding the start and ends dates for each application but it is dealt with as the applications are received.

Respectively Submitted,
Chris Finnamore, CFT #0109
Chair Continuing Education Committee

NBFTA AZIMUTH report – April 2018 – April 2019

Since the AGM in April 2018, I published two issues of the NBFTA Azimuth. Again this year, participation was good, which made the job relatively easy.

My plan for 2019-20 is to continue to publish two issues per year– one for late spring/summer, and one for late fall/winter. I look forward to the continued support of the Executive on this endeavor.

Dustin Corey

CFT #106

NBFTA Azimuth Editor

2019 NBFTA AGM

Annual Report of NBFTA Membership in MCFT Board of Governors

This report summarizes the Maritime College of Forest Technology (MCFT) Board of Governors activities spanning the period from May 2018 to April 2019.

BACKGROUND

The NBFTA'S initial involvement in the MCFT Board of Governors was by invitation to its Annual Meeting on April 23, 1999. A vacancy had been created by the departure of representation from Newfoundland due to a forestry technical program being developed at the College of the North Atlantic. Andrew Clarke represented the NBFTA for the period of 1999 - 2000. The writer has represented the NBFTA from April 2001 to present.

2018-2019 BOARD MEMBERS

The current MCFT Board of Governors is comprised of:

Mr. Peter Adams *	Barrister & Solicitor, MCFT Board Chairman
Mr. Gerald Holmes *	Port Hawkesbury Paper (Stepped down as of April 30, 2018)
Mr. Derek MacFarlane *	Natural Resources Canada
Mr. Jason Thibodeau*	MCFT Board Secretary
Mr. Tim Marshall*	MCFT Executive Director
Ms. Barbara AW Nicholson	University of New Brunswick
Mr. Blair DeGrace	NBFTA
Mr. Andrew Fedora	NSFTA
Ms. Julie Towers	N.S. Dept of Natural Resources
Dr. Van Lantz	UNB Faculty of Forestry & Environmental Management
Mr. Cathy LaRochelle	NB Department of Energy & Resource Development
Ms. Kate MacQuarrie	P.E.I. Dept. of Agriculture, Fisheries & Forestry
Mr. Derek Prest	Eacan Lumber Ltd.
Mr. Peter Robichaud	Canadian Woodlands Forum, MCFT Board 2 nd Vice President
Mr. Jeff Sode	Flakeboard Company Limited

* *Executive Committee Members*

MCFT BOARD OF GOVERNORS AND EXECUTIVE COMMITTEE MEETINGS

Four meetings were convened during the period of this report. A brief summary of issues discussed are as follows:

2018-05-15 Executive Committee Meeting

- Need for introduction of internal policy to reduce exposure to monies owing, including student accounts.
- A summary of the Summer Ranger Camp Program was discussed. Delivery of the Program at the Bathurst

Campus was to be considered.

- A 2% fee increase was approved for tuition, residence and meal cost fees.
- MPHEC increased 2018-2019 funding by 1%.
- MCFT to submit a proposal to MPHEC to allow the use of restricted funding for residence upgrades.
- Bathurst Campus applicants high at 24; Fredericton expecting 60 first year and 50 second year students.
- Pierrette McLaughlin selected as the Academic Chair of the Bathurst Campus replacing Karl Branch who retired in June 2018.
- MCFT enrolled as a member of the Association "College and Institutes of Canada".
- Program review underway.
- Gerald Holmes, MCFT Industry Member stepped down from the MCGT Board.

2018-07-11 Executive Committee Meeting

- General review and discussion of MCFT operations and accounts.
- Approval of financial statements for the year April 30, 2018 as presented by MCFT Auditor Ron Sauntry of the accounting firm Shannon & Buffett.

2017-09-27 Board of Governors Semi-Annual Meeting

- A "One college" initiative undertaken to reduce variations between the Fredericton and Bathurst locations.
- Lori Daniels hired as replacement Front Desk Administrative Assistant
- Organizational restructuring resulted in creation of Academic Chair positions with the appointments of Gareth Davies in Fredericton and Pierrette McLaughlin at Bathurst.
- A "respectful workplace" workshop was conducted as a team building exercise for MCFT staff.
- A human rights complaint was filed by a student with a learning disability alleging that MCFT did not fulfill its obligations to accommodate.
- A student information data management system was abandoned due to concerns over cloud-based storage of sensitive data.
- Bathurst campus partnering with Kouchibouguac National Park, the Daly Park Nature Preserve, and the Nepisiguit Micmac Trail.
- The Continuing Education department drafted a five-year business plan looking at budgeting for and delivery of current and potential programming.

2018-11-22 & 23 Special Meeting

- Facilitated strategic planning meeting to discuss MCFT Vision, Mission and Values.
- Board level discussion to set strategic direction for the Colleges and goals for execution.

Closing

This report is intended to serve as a brief summary of activities at the Fredericton and Bathurst MCFT locations. Additional information is available by contacting the writer (Tel 506.356.4100 Ext 4199 / blairdegrace@gmail.com).

Thank you for the privilege of representing our Association at the MCFT Board during the past year.

As offered in past years, I am willing to continuing to represent the NBFTA at the MCFT Board for 2019-2020, or to step down if another Member has interest in doing so.

This report is respectfully submitted by:



Blair DeGrace, CFT 009
April 11, 2019

NBFTA CORRESPONDENCE RECORD 2018 - 2019

#	Date	From/Organization	To/Organization	Details
1	2018-2019	MCFT Director Tim Marshall	Blair DeGrace, NBFTA	E-mails regarding meeting invitations, minutes and miscellaneous College business
2	2018-2019	NBFTA Executive	NBFTA Executive	Numerous emails (Meetings; Reports; Azimuth; CFT; CFE; Scholarship; Technician certification, Scholarships, Nominations, General business)
3	2019-03-11	Atlantic Forestry Review	NBFTA	Email - Atlantic Forestry Review renewal
4	2019-03-06	Province of NB	NBFTA Secretary	Letter - Annuals Return for 2019 (Letters Patent Not for Profit Entity)
5	2019-03-20	KDL Group	NBFTA Website	Email - Request to post job advertisements
6	2018-06-26	Canadian Wood Fibre Centre	Riley Cote DeMerchant	Email - Request contact information
7	2018-05-22	Yvan Cayouette	NBFTA Certification Committee	Email - Request certification status
8	2018-04-24	CIF	NBFTA	Email - National Forest Week Posters
9	2018-04-17	Sylvie Voisine	NBFTA Membership	Email - Request confirmation of dues
10	2018-04-11	John Laskey	NBFTA Certification Committee	Email - Request for certification information
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NBFTA ELECTION OF OFFICERS: 2019-2020						
POSITION	CURRENT OFFICER	RE-OFFER FOR ANOTHER TERM	POTENTIAL REPLACEMENTS (CFT's)	ACCEPT NOMINATION	NOMINATION LETTER TO CHAIR >30 DAYS TO AGM	SIGNED BY TWO CFT's
PRESIDENT	Riley Cote-DeMerchant	yes				SIGNED LETTER OF ACCEPTANCE
1 ST VICE	Allie DeGrace	no	David Kierstead	yes		
2 ND VICE	Dustin Corey	yes				
PAST PRESIDENT	France Roussel	yes				
SECRETARY	Blair DeGrace	yes				
TREASURER	Chris Finnamore	yes				
REGION 1 *	Jody Pollock	yes				
REGION 2 *	Fred Harris	yes				
REGION 3 *	Paul Gilmore	yes				
REGION 4 *	Andy Soucy	yes				

NBFTA COMMITTEE REPRESENTATION: 2019-2020			
POSITION	CURRENT OFFICER	RE-OFFER FOR ANOTHER TERM	POTENTIAL REPLACEMENTS
ADVISORY COMMITTEE	France Roussel	yes	
AZIMUTH EDITOR	Dustin Corey	yes	
CERTIFICATION BOARD	Allie DeGrace	no	David Kierstead
CFE COMMITTEE	Chris Finnamore	yes	
DISCIPLINARY COMMITTEE	Dustin Corey	yes	
MEMBERSHIP COMMITTEE	Chris Finnamore	yes	
MCFT BOARD	Blair DeGrace	yes	
PR COMMITTEE	Vacant		
TREE HOUSE	Vacant		
TECHNICIAN OF THE YEAR			

NBFTA OFFICERS

	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
PRESIDENT	Gareth Davies	Gareth Davies	Gareth Davies	France Roussel	France Roussel	Riley Cote-DeMerchant	Riley Cote-DeMerchant	Riley Cote-DeMerchant	Riley Cote-DeMerchant
1ST VICE	David Brown	David Brown	Riley Cote-DeMerchant	Riley Cote-DeMerchant	Riley Cote-DeMerchant	Allie DeGrace	Allie DeGrace	Allie DeGrace	David Kierstead
2ND VICE	Allie DeGrace	Riley Cote-DeMerchant	France Roussel	Allie DeGrace	Allie DeGrace	Dustin Corey	Dustin Corey	Dustin Corey	Dustin Corey
PAST PRESIDENT	Todd MacPherson	Todd MacPherson	Todd MacPherson	Gareth Davies	Gareth Davies	France Roussel	France Roussel	France Roussel	France Roussel
SECRETARY	Trevis Schreiber	Allie DeGrace	Holly Pees	Blair DeGrace	Blair DeGrace	Blair DeGrace	Blair DeGrace	Blair DeGrace	Blair DeGrace
TREASURER	France Roussel	Rebecca Jones	Rebecca Jones	Chris Finnamore	Chris Finnamore	Chris Finnamore	Chris Finnamore	Chris Finnamore	Chris Finnamore
REGION 1 *	Jonathan DeGrace	Jonathan DeGrace	Jonathan DeGrace	Jonathan DeGrace	Jonathan DeGrace	Jonathan DeGrace	Jonathan DeGrace	Jonathan DeGrace	Jonathan DeGrace
REGION 2 *	Lance Crain	Lance Crain	Lance Crain	Lance Crain	Lance Crain	Lance Crain	Lance Crain	Lance Crain	Lance Crain
REGION 3 *	Paul Gilmore	Paul Gilmore	Paul Gilmore	Paul Gilmore	Paul Gilmore	Paul Gilmore	Paul Gilmore	Paul Gilmore	Paul Gilmore
REGION 4 *	Blair DeGrace	Blair DeGrace	Blair DeGrace	Pamela Hurley-Poitras	Pamela Hurley-Poitras	Pamela Hurley-Poitras	Pamela Hurley-Poitras	Pamela Hurley-Poitras	Pamela Hurley-Poitras

NBFTA COMMITTEE CHAIRS

ADVISORY	Todd MacPherson	Todd MacPherson	Todd MacPherson	Gareth Davies	Gareth Davies	France Roussel	France Roussel	France Roussel	France Roussel
AUDITORS			Roussel/Harris	France Roussel	Rebecca Jones	France Roussel	France Roussel	France Roussel	France Roussel
AZIMUTH EDITOR				Corey	Corey	Corey	Corey	Corey	Corey
CERTIFICATION		Riley Cote-DeMerchant	Riley Cote-DeMerchant	Riley Cote-DeMerchant	Riley Cote-DeMerchant	Allie DeGrace	Allie DeGrace	Allie DeGrace	David Kierstead
CFE					Chris Finnamore	Chris Finnamore	Chris Finnamore	Chris Finnamore	Chris Finnamore
MEMBERSHIP	Vacant	Vacant	Vacant	Vacant	Vacant	Chris Finnamore	Chris Finnamore	Chris Finnamore	Chris Finnamore
DISCIPLINE	Allie DeGrace	Riley Cote-DeMerchant	France Roussel	Allie DeGrace	Allie DeGrace	Dustin Corey	Dustin Corey	Dustin Corey	Dustin Corey
MCFT BOARD	Blair DeGrace	Blair DeGrace	Blair DeGrace	Blair DeGrace	Blair DeGrace	Blair DeGrace	Blair DeGrace	Blair DeGrace	Blair DeGrace
PR	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
TREE HOUSE	Walter Bidlake	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant	Vacant
TECH OF THE YEAR	Trevis Schriver	No Nominee	No Nominee	No Nominee	No Nominee	Riley Cote-DeMerchant	No Nominee	No Nominee	No Nominee

*** NOTES:**

- **Constitution 4.1: Offices held for minimum of 1 year (Pres, 1st VP, 2nd VP, Secretary, Treasurer)**
- **Constitution 4.2.2: Nominating Committee: Past Pres & Region Reps**
- **Constitution 4.2.3: Nominations of can be made up to 30 days before AGM**
- **Constitution 4.2.4: Nominee must be certified member in good standing**
- **Constitution 4.2.5: Nominations to the chair of nomination committee signed by 2 certified members with letter of acceptance from nominee.**
- **Constitution 4.2.6: Nomination Committee Chair to submit nominations for offices at AGM**
- **Constitution 4.2.7: Nominations at AGM accepted from floor only if no nominations in advance**
- **Constitution 4.2.8: Elections from AGM 50% + 1 ballot**
- **Constitution 4.2.9: Two members in good standing not nominated for an office to serve as scrutineers**
- **Constitution 4.4: Region Representatives will be elected at a Regional Meeting prior to the AGM; Even Regions on even years, Odd Regions on odd years.**
- **Constitution 4.9: Term of office not to exceed 4 years in any position.**

Membership Report

As of December 31, 2018, the paid membership consisted of 25 Regular members and 40 Certified members and 1 Life Member.

There were 19 additional Regular Members and 3 Certified Members that were invoiced but did not pay.

There were 6 new regular members and 3 members who wrote and passed the Certification Exam. The new Certified members are, Chantal Cote-DeMerchant, Lisa Barkley, and Jeremy Schriver and the new Regular members are, Ryan Cyr, Rudy Graves, Shawn McGrath, Shawn Palmer, Jonathan Salgado, and Francis Voisine.

The membership database is currently in pretty good shape with only a few minor pieces of information missing for a few members. The main issue that we seem to have with the database is that members are not informing us of a change in their information.

Respectfully Submitted,
Chris Finnamore, CFT #0109
Treasurer

		Actual 2015	Actual 2016	Actual 2017	Budget 2018	Actual 2018	Budget 2019
Advertising							
CWF BOOTH		\$ -	\$ 169.50	\$ 287.50	\$ -	\$ -	\$ -
SPONSORSHIP		\$ 1,500.00	\$ 280.00	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
SWAG		\$ -	\$ 1,411.50	\$ 494.50	\$ -	\$ -	\$ -
TEACHERS TOUR		\$ -	\$ 700.00	\$ 350.00	\$ 350.00	\$ -	\$ 350.00
WREATHS		\$ 50.00	\$ -	\$ -	\$ 200.00	\$ 45.00	\$ 200.00
Total		\$ 1,550.00	\$ 2,561.00	\$ 1,382.00	\$ 800.00	\$ 45.00	\$ 800.00
Atlantic Forestry		\$ -	\$ 650.00	\$ -	\$ 520.00	\$ 507.00	\$ 520.00
Awards							
MCFT GRAD PRIZES		\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
PLAQUES		\$ 161.59	\$ 154.28	\$ 127.08	\$ 165.00	\$ 141.01	\$ 150.00
SCHOLARSHIPS		\$ -	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00
Total		\$ 361.59	\$ 1,354.28	\$ 1,327.08	\$ 865.00	\$ 841.01	\$ 850.00
Bank Charges		\$ 72.00	\$ 72.00	\$ 72.00	\$ 30.00	\$ (18.00)	\$ -
Meeting Expenses							
ANNUAL MEETING		\$ 856.36	\$ 474.82	\$ 630.35	\$ 600.00	\$ 443.14	\$ 500.00
EXEC. MEETINGS		\$ 169.50	\$ -	\$ -	\$ 100.00	\$ -	\$ 250.00
Total		\$ 1,025.86	\$ 474.82	\$ 630.35	\$ 700.00	\$ 443.14	\$ 750.00
Office Supplies		\$ -	\$ 98.50	\$ 98.31	\$ 100.00	\$ 83.93	\$ 100.00
Postage		\$ 121.19	\$ 99.77	\$ 156.40	\$ 150.00	\$ 13.17	\$ 150.00
Printing		\$ 394.00	\$ 515.50	\$ 46.00	\$ 100.00	\$ 51.75	\$ 75.00
Professional Fees		\$ 750.00	\$ 1,025.00	\$ -	\$ -	\$ -	\$ -
Website							
DOMAIN		\$ -	\$ 478.40	\$ -	\$ 500.00	\$ 295.14	\$ 500.00
SERVER SPACE		\$ -	\$ 223.60	\$ -	\$ 225.00	\$ 230.00	\$ 250.00
Total		\$ -	\$ 702.00	\$ -	\$ 725.00	\$ 525.14	\$ 750.00

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Proposed 2019
Certified Dues	\$ 2,870.00	\$ 2,870.00	\$ 2,870.00	\$ 2,800.00	\$ 2,940.00
Regular Dues	\$ 735.00	\$ 1,120.00	\$ 840.00	\$ 875.00	\$ 945.00
Exam Fees	\$ -	\$ 180.00	\$ -	\$ 70.00	\$ 70.00
Web Job Posting	\$ -	\$ -	\$ 50.00	\$ 50.00	\$ 50.00
Total	\$ 3,605.00	\$ 4,170.00	\$ 3,760.00	\$ 3,795.00	\$ 4,005.00

Proposed Revenue	\$ 4,005.00
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Expenses

Advertising	\$ 800.00
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Atlantic Forestry	\$ 520.00
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Awards	\$ 850.00
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Meeting Expenses	\$ 750.00
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Office Supplies	\$ 100.00
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Postage	\$ 150.00
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Printing	\$ 75.00
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Website	\$ 750.00
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Total Expenses	\$ 3,995.00
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2019 NBFTA TECHNICIAN OF THE YEAR NOMINATION

NAME OF NOMINEE: DUSTIN COREY
ADDRESS OF NOMINEE: ACADIAN TIMBER
31A RENOUS ROAD
PLASTER ROCK, N.B.
E7G 4B5
TEL (506) 356-5113
NAME OF NOMINATOR: BLAIR DEGRACE
NOMINATOR PHONE NUMBER: (506) 356-5025

RECOGNIZING THE ACHIEVEMENTS & CHARACTER OF DUSTY COREY THROUGH THE NBFTA TECHNICIAN OF THE YEAR AWARD WOULD REFLECT FAVORABLY ON THE NBFTA & THE PRACTICE OF FORESTRY IN GENERAL. I FEEL DUSTY WOULD BE A WORTHY RECIPIENT BASED ON THE FOLLOWING MERIT:

- MFRS GRADUATE (YEAR?)
- NBFTA CERTIFIED MEMBER; 2ND VICE PRESIDENT; AZIMUTH EDITOR
- DISTINGUISHED SERVICE IN THE PRACTICE OF INDUSTRIAL FORESTRY SINCE 1994.
- SERVES AS A ROLE MODEL BECAUSE OF HIS VERY HIGH ETHICAL & MORAL STANDARDS DEMONSTRATED IN HIS WORK ON A DAY TO DAY BASIS
- DEDICATED AND LOYAL TO HIS EMPLOYER
- RESPECTED AT WORK & IN THE COMMUNITY
- ACTIVE IN COMMUNITY FORESTRY INITIATIVES THROUGH SCHOOL AND ADVISORY COMMITTEE PROJECTS AND INITIATIVES
- HAS CONSISTENTLY EXCELLED IN A VARIETY OF MANAGEMENT RESPONSIBILITIES
- SUPPORTIVE OF PEERS & ALL PRACTICING FOREST PROFESSIONALS
- CURRENTLY ACCOUNTABLE FOR FOREST PLANNING A LARGE TRACT OF ACADIAN TIMBER INDUSTRIAL FREEHOLD FOREST LAND
- INSTRUMENTAL WITH IMPLEMENTING IMPROVEMENTS IN HARVESTING PRACTICES TO SUPPORT FOREST PLANNING.
- DUSTIN IS A COMPETENT HARD-WORKING PRODUCTIVE TEAM PLAYER WHO CONSISTENTLY USES HIS TRAINING, SKILLS & ENERGY TO THE ADVANTAGE OF HIS EMPLOYER & HIS PROFESSION.

Blair Degrace	18 MARCH, 2019
FRANCE ROUSSEL	2019-03-19.
NAMES	DATE



I, FRANCE ROUSSEL, nominate DAVID KIERSTEAD to serve
as 1st VICE-PRESIDENT within the Executive Council of the
New Brunswick Forest Technicians Association commencing for the term 2019
- 2020.

Nominators Signature: France Roussel #0024 Date: 2019-03-18

CFT Signature: David Gaa #009 Date: 2019-03-18

CFT Signature: [Signature] #106 Date: 2019-03-18

Nominee Acceptance: David Kierstead Date: 2019-03-21

NBFTA TECHNICIAN OF THE YEAR AWARD

The New Brunswick Forest Technicians Association (NBFTA) will annually recognize a member of the Association for outstanding achievement. The award will recognize the achievements or contributions of a forest technician / technologist to forestry. The award shall be awarded only once to an individual.

Selection Committee

A committee of three, including the chair of the publicity committee who will act as chair of this committee, a former recipient of the award, and a non-member of the association shall have the responsibility of collecting nominations and determining the winner of this award. They shall also have the responsibility of making sure that the winner is present at the AGM to receive the award.

Nominations

Any member of the NBFTA may be nominated for this award. A member of the Association or a member of the public may make a nomination for this award, nominations shall be sent to the chair of the publicity committee by December 31, prior to the AGM of the association. In order for a nomination to be accepted it must be signed by two members of the NBFTA. A resume of the individual being nominated must accompany the nomination.

Promotion

A picture of the winner shall be published in the Azimuth. A suitable permanent location has been established at the Maritime Forest Ranger School to display award winners.

Evaluation Criteria

A nominee for the Technician of the Year Award shall exhibit the following:

- Is a member in good standing of the NBFTA
- Demonstrate adherence to the code of ethics of the NBFTA
- Demonstrate initiative in progressing forest technical/technological field
- Be recognized by her/his peers as a leader in forestry
- Demonstrate a commitment to continuing education
- Demonstrate a commitment to the NBFTA

Recognition

The recognition will consist of a plaque and the personal award to be presented at the AGM of the NBFTA.

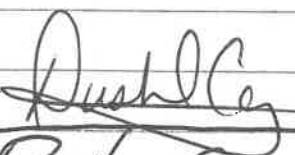
Nomination Report Forms should be forwarded to:

NBFTA, c/o PR Committee
Hugh John Flemming Forestry Complex
Fredericton NB, 1350 Regent Street, E3C 2G6
Or E-mailed to: contact@nbfta.org

Motion

I move that section 11.3-2 of the NBFTA Bi-Laws be amended to replace "two Certified Members of this Association" with "two recognized Forestry professionals, From ^{either} this association or the Association of Registered Professionals Foresters of New Brunswick"

Mover 
Allie DeGrae

Secorder 
Dusty Corey



Room for 20 in room,
LED

Meeting Purpose:		2019 NBFTA AGM	
Date:		APRIL 11 th , 2019	Time: 1:00 PM
Location:		DELTA BEAUSEJOUR, MONCTON, NB	
Lead:		RILEY CÔTÉ-DeMERCHANT	
	NAME	SIGNATURE	
1.	Bair DeGrace	Bair DeGrace	
2.	Tim Marshall	Tim Marshall	
3.	Dustin Corey	Dustin Corey	
4.	Todd MacPherson	Todd MacPherson	
5.	Mike Cunningham	Mike Cunningham	
6.	Chris Finnamore	Chris Finnamore	
7.	Allie De Grace	Allie De Grace	
8.	David Kierstead	David Kierstead	
9.	Matt Tucker	Matt Tucker	
10.	Michael Porter	Michael Porter	
11.	Andrew Chase	Andrew Chase	
12.	Lisa M. Barkley	Lisa M. Barkley	
13.	Meghan Whyte	Meghan Whyte	
14.	Dwayne Simkins	Dwayne Simkins	
15.	Jeremy Schriver	Jeremy Schriver	
16.	Patrick Doucet	Patrick Doucet	
17.	Fred Harris	Fred Harris	
18.	Trevi's Schriver	Trevi's Schriver	
19.	Riley Côté-DeMerchant	Riley Côté-DeMerchant	
20.			

